

## **Regarding the initiatives to prevent the spread of Coronavirus Disease 2019 (COVID-19)**

Tokyo, June 1, 2020 – KH Neochem Co., Ltd (TSE: 4189, President and CEO: Michio Takahashi, “KH Neochem”) announced regarding the initiatives to prevent the spread of COVID-19 after the cancellation of the Declaration of a State of Emergency issued by Japanese Government.

KH Neochem would first like to extend its deepest condolences to those who have lost their loved ones by COVID-19, and extend its sympathies to have contracted the disease, as well as to their families, and pray for their full and swift recoveries. To the medical and public health professionals working with such selfless commitment on the front lines of the pandemic and to so many others, we sincerely offer our deepest respect and gratitude.

To ensure its utmost to meet its supply responsibilities to customers while ensuring the safety of all the stakeholders including employees and their families, in addition to preventing the further spread of COVID-19, KH Neochem has been implementing the following measures.

### 1. Work style

Each business site establishes and Implements measures in line with “New Lifestyle” recommended by Japanese Government and instructions from local authorities.

#### A. Headquarters and Osaka branch

- Actively implement off-peak commuting by utilizing flextime (without core time) to avoid the use of overcrowded modes of public transportation
- Continue making good use of teleworking to aim for approximately 40 to 50 percent reduction in employees coming to work

#### B. Other business sites

- Work style will be determined by each business site while complying with instructions from central governments and local authorities in all countries and regions where we do business

### 2. Business Travel

- Overseas business travels are prohibited in principle
- Domestic business travels should be refrained in principle
- Business travels may be permitted only when it is unavoidable

### 3. Meetings

- Both internal and external face-to-face meetings should be avoided in principle, and make maximum use of web meetings and telephone conferences
- To attend external seminars or other events should be refrained in principle

### 4. Practice of infection prevention

- Continue to strive preventing infection and preventing spread of infection by wearing a mask, washing hands, gargling, observing coughing etiquette, sanitizing, etc. in line with “New Lifestyle”

The above measures are for the time being, KH Neochem will respond flexibly according to the situation.

Thank you very much in advance for your kind understanding and corporation.

If you have any inquiries or need further information, please contact the followings (weekdays from 9:00am to 5:40pm, JST);

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